



Kids Church & Family Lead St Andrew's Whitehall Park

Main purpose of the role

- Oversee kids church at our Sunday morning service. Provide relevant and inspiring resources for a volunteer team, encouraging all to grow in the Christian Gospel.
- Encourage & support St Andrew's volunteer kids church team.
- Lead and support our midweek community activities for families.
- Provide administrative support as Safeguarding Evidence Checker and with Hall Bookings.

Responsible to:

Vicar (and PCC)

Liase with:

Vicar, kids church team, church families.

PCC members, with brief to raise awareness of vision & needs amongst young people and their families.

Responsibilities

- Oversee Sunday 'kids church', ensuring that kids church is set up and set down and that the group(s) are equipped with clear plans, key teaching material and resources for fun and engaging activities.
- Play a key role in the planning and leading of a monthly All-Age worship service.
- Manage the kids church rota and in collaboration with the vicar and encourage new volunteers to join the team.
- Foster a sense of fun and community within the St Andrew's family through opportunities such as socials and other occasional activities.
- To bring a passion to pray for and with young people and families- encouraging the kids church team and wider church family to seek God's heart for this ministry.
- To be confident in helping children and their families grow in their relationship with God through Jesus and in the power of the Holy Spirit.
- Run our weekly baby and toddler stay and play.
- In collaboration with the Vicar to plan and execute special events for children, especially during the key seasons of Christmas, Easter and other holidays.
- To be responsible for the kids church team, including organising rotas and distributing resources.
- To encourage regular contact with Compassion UK and the children we sponsor.
- To be responsible for the administration of our safer recruiting policy, including document checks, DBS applications and ensuring all volunteers are up to date with Safeguarding training.
- To keep records and registers of all children's activities within the life of St Andrew's.
- To provide administrative cover for the regular and occasional hall booking

Person Specification

Personal Qualities

- a committed Christian, with a growing and contagious faith in Jesus.
- have a love of the Church as the body of Christ and commitment to local church being God's hope for this world.
- be passionate about children developing and growing in their personal relationship with Jesus.
- be highly self-motivated and able to work independently on tasks and projects.
- have good interpersonal skills and able to relate well to young people and their families.

- able to love, embrace and make connections with people across a variety of backgrounds and ages.
- be self-aware, humble and teachable.
- be someone who enjoys working as part of a team and is committed to the emerging values, vision and mission of St Andrew's.
- be open to change and development.
- be competent in managing own personal and emotional boundaries.

Skills/Abilities

- Good communication skills, especially an ability to build rapport with children and families.
- Good organisational skills, with the ability to work independently and manage teams and projects.
- The ability to creatively teach and disciple young people inspiring and equipping them in walking closely with Jesus.
- Good knowledge of excellent safeguarding practice and implementation.
- Good computer & IT skills. And the willingness to learn how to operate IT church management software

Desired

- Voluntary or paid experience in children's ministry.

Hours per week

14 hours including Sunday mornings

Salary

£13.15 per hour + pension contribution

This post is subject to an occupational requirement that the holder be a practising Christian under Part 1 of Schedule 9 to the Equality Act 2010.

This post requires an Enhanced Plus DBS disclosure and an expectation to participate fully in safeguarding training through the Diocese of London scheme.

Starting Spring 2024